

Grace Lutheran Church and Grace Christian Schools

Administrative Council Meeting

February 10, 2020

Members attending: Jack Anderson, Toni Johnson, Brian Miliate, Jill Saliba , Carla Santoro

Also Attending: Patti McDonald, Ben Elliot, Pastor Aaron Smith,

Call to order: Jack Anderson

Time: 6:32PM

Thank you Notes: Jack Anderson

Claire Woodmansee, Cruz Aviles, Sarah Collett

Devotion: Pastor Aaron Smith

John 11. So may you believe, God receives the glory. Jesus is the one whom God sent. God puts us through trial for His greater purpose. Think to yourself, as a member of Council what has God put you through and what have you learned and come out better for it? God usually has something greater and better. Those are His purposes. That can be part of the cost. Leading a ministry doesn't always elevate you in the eyes of people. The glory of God, a greater belief in Jesus is what we should be chasing. It should be worth what we have to go through. After a trial to see greater faith, it's a blessed thing.

2019-2020 Budget Stabilization: Patti McDonald

Giving is trending up. February needs to be conservative as far as expenses as there are some expenses coming up.

Suggestion to put the bottom line in the bulletin, not just the giving. Let's be transparent.

Agreed, and important to do. We need to show the whole story at the Town Hall. So the challenges are real.

2020-2021 Budget Planning:

Pastor Aaron and Brian Miliate will type up a paragraph, a financial snapshot pertaining to the situation. He will send to Council as well. Council needs to be aware so we don't go in to the meeting unaware. This snapshot will be given to the congregation at the Town Hall.

Ben: Request to consider changing Fiscal Year to August from July. Ben and Patti will research for future discussion.

February 24, 2020 meeting for budget planning. Just a work session.

Sunday February 23, comments during announcement time to prepare Congregation for the March Town Hall. Jack will take 8:00am and Brian will take 9:30am. Single service on March 29 needs to be announced to the 10:45 am service.

Upcoming meetings:

March 29 : Town Hall PBG and financial updates

April 26 : Preliminary budget presentation. Uncertain as to PBG vote.

May 17 : Voters Meeting

Budget Approval Vote

Teacher Call Vote

Tuition Increases. School Revenues discussed. Payroll expenses. Financial Aid and tiered tuitions discussed.

San Marcos , Escondido , and San Pasqual School Districts are planning to go to Full Day Kindergarten. There is a probability that our K class numbers will go down. However, the cost of adding is quite expensive.

Preschool may not be affected.

Senior Pastor Report: Pastor Aaron Smith

Pastoral Ministry, Seasonal Activity, Confirmation Preparation.

PBG Committee, in progress

Vision: In progress

Renewing Elder responsibilities: In progress

Assessment of all Grace Bible Studies: In progress

Assessment of GLM : In progress. First meeting completed, second meeting on Wednesday.

Attendance Trend spreadsheet : not yet begun

Sabbatical Policy: Committee update: Jack Anderson

The policy is being written and will be presented to the Council and Elders.

Schools Update: Ben Elliott

February 24 School Summary meeting. Parent survey results. The comments will be shared with the Council.

First Council meeting in March, survey summary to Council.

Possibility of adding a foreign language program K-8 possibly Rosetta Stone.

Working on a letter to go out, pertaining to staff discounts. The letter will outline what Grace will provide and will let them know what they have to provide and will clearly inform staff of their responsibilities.

Options for Home School partnership being investigated; provision of programs home schools don't have access to. Preliminary review underway.

Administrative Actions Report:

Cash Handling: Toni Johnson

Amend section relative to placing/leaving offering on the altar. Plates must not be left unattended after service. After Pastor dismisses, Ushers are to retrieve and lock offering in safe immediately.

Motion to approve with policy as amended: Jill Saliba

Seconded: Carla Santoro

Discussion: Ben, Toni and Patti will implement and execute.

Voted: 5 for 0 No 0 Abstain 1 Absent

Motion carried

Check signing authorizations: Adopt resolution 01-2020 Jack Anderson

Motion: Brian Miliate

Second : Jill Saliba

Discussion

Vote: 5 for 0 No, 0 Abstain, 1 absentee.

Motion carried.

Replacement of Air Conditioning Unit: Consider Funding Options : Ben Elliot

Room 521-522. HVAC issue. Unit was placed on the budget for last year. If unit goes out again, another service call is not possible. It will have to be replaced. As it was in the budget, Ben has the authority to have unit replaced.

Other Business: None

Adjourned: Jack Anderson

Time: 8:16PM

Next Meeting: March 9, 2020 , 6:30PM