



Grace Lutheran Church & Grace Christian School

Administrative Council Notes: March 11th, 2019 @ 6:30 p.m.

Administrative Council Meeting

Council Members Attending: Jack Anderson, Bob Glaser, Monty Miani, Jill Saliba

Also Attending: Pastor Pete, Pastor Scott, Ben E., Patti

Devotion: Malachi 3; 6-12 Pastor Pete

Subject: Thank you notes: Welcome Team in Grace Lines, Father Daughter Dance Volunteers Letter.

Subject: Addition of Check Signers for First Citizens; Jill Saliba motioned to add Monty Miani and Bob Glaser. Jack Anderson 2nd the motion. All was in favor. None Opposed , none abstained.

Subject: Change of Signatories for LCEF Accounts. Jill Saliba made a motion to add officers; Jack Anderson, Brian Miliate, Ron Carter and Monty Miani. Bob Glaser 2nd motion. None opposed, none abstained.

Subject: Grace 100th Anniversary Update; Jack and Arlene to work with Helena and Vanessa regarding program. Helena has set up an information table in the front of the church for others to get more information or help with volunteering.

Subject: Audio Equipment Urgent Needs, letter from Cheryl Hernandez in regards to changes with the recent federal ruling and the FCC laws. New MIC's needed asap with an estimated cost of \$14k. Some money has been donated by the PTF and other sources but is very limited (\$3K). Currently a thermometer is located in the Welcome Center to show a gage of where we are. The immediate need does not include both speakers and or projectors or screens that will eventually need updated as well. New speakers were estimated to be anywhere between \$16k and \$30K. Screens/Projectors have yet to be determined. Discussed communicating this need to the congregation and looking into ways of raising the funds.

Subject: Budget/Financial Operations. Patti provided current (February 2019) P&L's along with Church and School Revenues. Both Church and Day School Revenues are down and Preschool Revenues are up. Discussed Financial Aid and the need to review and take action. Ben and Patti to work on with a team. Latino Ministry budget is still being worked on, discussed the current debt related to Latino Ministry and where we stand with the 3rd service.

Principal Report: Ben reported on the success of the Parent Info Meeting with 124 families in attendance. Kindergarten Preview night was also well attended, new location made the atmosphere more welcoming. Discussed upgrades to security for preschool by updating the fencing and its back gate will now be key card controlled. Looking into installing security camera's on campus with a possible donation. School received a \$2K grant for STEM Lab. Ben stressed the importance of our current Bus situation and with its current violation of \$3k that he is working on having it be removed but will need to soon sell the Bus, which would mean we need to look into other transportation solutions that he is working on with North Star Transportation. Upcoming events include: Hosting the Region 5 Teacher Workshop for all San Diego Lutheran Schools on 03/22, Bump Up Day 03/14, Grace Track Meet 03/15, Open House Pre-k-8th 03/19, 4th Grade Sacramento Trip 03/26-28th.



Senior Pastor Report: Pastor Pete presented a bullet list of items that he briefly went over. Items included; New Org chart, Staff will put together a list of areas of the ministry covered by each of the recommended positions in the new org chart. Lenten Worship on Wednesday at 9am. Upcoming Summer and Fall Sermon Series, "The Jesus Way" or "The Way of Jesus". PBG with Stroh for Steering Team is Friday 03/22 @6:30p.m. and for all leadership 03/23 at 9am. Upcoming State of the Congregation Report, Sunday, March 31st.

Administrator Report: Jack A. discussed the structural and operation change since we are without an Administrator. Jack has encouraged Elders and Council to review the proposed org chart and options and to discuss any concerns or question with the group of Elders, Council and Senior Management. E-mail titled Grace Organizational Structure Consideration dated 03/10/2019 @ 5:29p.m. In the attachment of titled e-mail 3 options are suggested, this correspondence dates back to 03/03/2019. This information is being asked to be reviewed and a plan executed at our next Joint Meeting with Elders, Council and Senior Staff on 03/25/19 @6:30p.m.

Subject: Additional At-Large Members for Council suggested by Jill S. and looking for additional members to join. If someone comes to mind please reach out to Jack Anderson.

Other Business: Jill suggested keeping up the progress with the Latino Ministry that Pastor Pete assist with the integration process.

Closing Prayer Pastor Scott closed us in prayer.

Adjournment to next meeting: Joint Meeting with Elders and Senior Staff; March 25, 2019, 6:30 PM